



Application Submission Form Checklist

Turn this form in with your application to the OnMark Office

Note: Remember to keep a copy of all documents sent to OnMark

- ☐ Fee Schedule and payment – include referral name, if appropriate
- ☐ Organic System Plan (OSP)
- ☐ Prior Certificate Decision Letter showing any 2020 Issues (if applicable)
- ☐ 3 Year Field History (if additional sheets to OSP) OR
Prior Land Use Declaration (PLUD)
- ☐ Map(s) of fields, adjoining land/buffers, facilities, and storage
- ☐ 2020 Seed Table (if additional sheets to OSP)
- ☐ Material Inputs List (if additional sheets to OSP) or Material Inputs Labels
- ☐ Off-Farm Manure or Bedding Verification, if required
- ☐ Soil Tests, if available
- ☐ 2020 Crop Harvest Summary
- ☐ Product labels for approval for your bulk or retail products to sell

Livestock:

- ☐ Livestock Organic System Plan (LOSP)
- ☐ Livestock List
- ☐ Purchase records
- ☐ Organic certificate from seller/supplier of recently purchased livestock
- ☐ Annual Livestock Summary

Poultry:

- ☐ Poultry Organic System Plan (POSP)
- ☐ Flock List
- ☐ Purchase records
- ☐ P2 - Flock Audit Sheet for all organic 2020 flocks or partial if current flock

Specialty Crops:

- ☐ Greenhouse Organic System Plan (OSP)
- ☐ Hemp Organic System Plan (OSP)